



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Northfield Community Centre, 2 Northfield Place, Rothwell, LS26 0SL
Monday, 2nd December, 2019 at 4.00 pm

Councillors:

B Garner	- Ardsley and Robin Hood;
L Mulherin	- Ardsley and Robin Hood;
K Renshaw	- Ardsley and Robin Hood;
R Finnigan	- Morley North;
B Gettings	- Morley North;
A Hutchison	- Morley North;
N Dawson	- Morley South;
J Elliott	- Morley South;
W Kidger	- Morley South;
D Chapman	- Rothwell;
S Golton	- Rothwell;
C Hall	- Rothwell;





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Stronger Communities: Liz Jarmin Tel: 378 9035

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 23 SEPTEMBER 2019 To confirm as a correct record, the minutes of the meeting held on 23 September 2019	1 - 6
7			OPEN FORUM In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			WASTE MANAGEMENT SERVICES - UPDATE ON THE REFUSE SERVICE REVIEW AND NATIONAL WASTE STRATEGY IMPLICATIONS FOR LEEDS To receive and consider the attached report of the Deputy Chief Officer, Communities and Environment	7 - 24

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			OUTER SOUTH COMMUNITY COMMITTEE - FINANCE REPORT To receive and consider the attached report of the Head of Stronger Communities	25 - 36
10			OUTER SOUTH COMMUNITY COMMITTEE - UPDATE REPORT To receive and consider the attached report of the Head of Stronger Communities	37 - 58
11			DATE AND TIME OF NEXT MEETING Monday, 16 March 2020 at 4.00 p.m. MAP OF TODAY'S VENUE Northfield Community Centre, 2 Northfield Place, R LS26 0SL <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	59 - 60

This page is intentionally left blank

OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 23RD SEPTEMBER, 2019

PRESENT: Councillor N Dawson in the Chair

Councillors D Chapman, J Elliott,
R Finnigan, B Gettings, S Golton, C Hall,
A Hutchison, W Kidger, L Mulherin and
K Renshaw

16 Late Items

There were no late items. A revised report was submitted for Agenda Item 9 – Get Set Leeds – Making Leeds a More Active City and an additional funding request, Morley Town Hall Grand Piano, was submitted for Agenda Item 11 – Outer South Community Committee Finance Report.

17 Declaration of Disclosable Pecuniary Interests

There were no declarations.

18 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor B Garner

19 Minutes - 1 July 2019

RESOLVED – That the minutes of the meeting held on 1 July 2019 be confirmed as a correct record.

20 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. The following was discussed:

- Extra care residencies at Woodlesford Green – it was reported that information had been circulated with regards to the pre-planning application and there had been a meeting with Rothwell Ward Councillors.

21 Get Set Leeds - Making Leeds a More Active City

The report of the Director of Public Health and Head of Active Leeds presented the Committee with the following:

- An update on the progress made in relation to 'Making Leeds a More Active City'
- An update on the development of the Physical Activity Social Movement and Ambition for Leeds
- An overview of 'Get Set Leeds' and starting the city wide conversation.
- Information to enable Community Committee Members to support and champion the conversation.

Judith Fox, Public Health Manager and Emma Geary, Project Manager, Adults & Health gave the Committee a presentation.

The following was highlighted:

- Links to Inclusive Growth Strategy and Health & Wellbeing Strategy
- Health benefits of physical activity;
- Health statistics for Outer South Leeds
- Social Prescribing and referrals to physical activity;
- Engagement with residents, organisations and schools;

Further to comments and questions, the following was discussed:

- Work to target 'hard to reach' groups including older people, young people and those with learning disabilities. This could be done via housing teams, events such as the Youth Summit and through the work of the Older Peoples Sub Group.
- How to measure the success of the project – this could be judged in various ways such as a rise in the number of people undertaking physical activity and a reduction in health issues such as diabetes and obesity.
- Members request demographic data for the Outer South area.
- Use of social media to encourage young people to be active.
- Social prescribing and raising awareness of activities available.
- It was hoped to return to the Community Committee with an update in the next year,

RESOLVED – That the report and presentation be noted.

22 Climate Emergency and Air Quality

The report of the Chief Officer, Sustainable Energy and Air Quality provided an overview of the presentation to be given to the Committee. The presentation gave background on the Climate Emergency and on-going work on air quality.

Polly Cook, Chief Officer, Sustainable Energy and Air Quality gave the Committee a presentation.

The following was highlighted:

- The Council's declaration of Climate Emergency.
- The requirement for Leeds to achieve net zero emissions by 2030.
- The Climate Conversation with the City – engagement and consultation – there had been local discussion at Breeze events in Morley and Rothwell.
- Key messages – impact on biodiversity, promotion of active travel, changing dietary and consumer habits.
- Air quality – introduction of Clean Air Zone; changes to fuel for Buses and Taxis within the city; Anti-idling campaign.

In response to comments and questions, the following was discussed:

- The need for public transport improvements.
- Waste management including the collection of food waste and the need to reduce food waste.
- Encouraging people to walk to school which would also assist with improving physical activity.
- The consultation would end on 31 October and this would be followed by the development of action plans.
- The need to work with young people, employers and other partners.
- Re-use and repair of clothing and electrical goods.

RESOLVED – That the report and presentation be noted.

23 Outer South Community Committee - Finance Report

The report of the Head of Stronger Communities provided the Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy budget for 2019.

Kimberly Frangos, Localities Officer presented the report.

Members' attention was brought to the following:

- The Wellbeing Budget position for the 2019/20. There was £48,956.96 remaining. Members were given a ward by ward breakdown.
- The following applications for consideration:
 - Women in Sheds – Groundwork - £2,975.00 proposed.
 - Digital Access Points Outer South Leeds – Get Technology Together C.I.C - £4,657.80 proposed. It was reported that this would enable increased provision and was beneficial to help those without access to IT.
 - Grand Piano, Morley Town Hall - £1,056 proposed
- Bake off for young people – an update would be requested from Breeze.
- Projects approved by delegated decision.

- Funding for period products – Members requested further information and it was proposed that this could be arranged via delegated decision.

RESOLVED –

- (1) That details of the Wellbeing Budget be noted.
- (2) That the following Wellbeing proposals be approved:
 - Women in Sheds - £2,975.00
 - Digital Access Points - £4,657.80
 - Community Noticeboard for West Ardsley - £825.00 (capital)
 - Morley Town Hall, Grand Piano - £1,056.00
- (3) That details of projects approved via delegated decision be noted.
- (4) That monitoring of funded projects be noted.
- (5) That ring fence proposals for Period Products be deferred.
- (6) That details of the Youth Activities Fund be noted.
- (7) That details of the Small Grants budget be noted.
- (8) That details of the Community Skips budget be noted.
- (9) That details of the Capital Budget be noted.
- (10) That details of the Community Infrastructure Budget be noted

24 Outer South Lettings

The report of the Head of Housing Management provided the Committee with an update on lettings in the Outer South Area.

Gerard Tinsdale, Head of Housing Management gave the Committee an overview of how council properties were allocated and information relating to local letting policies.

In response to Members comments and questions, the following was discussed:

- Concern regarding younger people being allocated in flats next to older people and complaints regarding anti-social behaviour. It was reported that this was not always instances of anti-social behaviour but conflict due to lifestyle differences.
- With regard to anti-social behaviour it was reported that there was partnership work with Leeds Anti-Social Behaviour Team and the Police to tackle this and evictions would be made where necessary. There were often delays in achieving evictions due to the judicial system.
- Lettings for families with children. The criteria used for the number of bedrooms required was explained.
- Pressures due to the loss of properties through right to buy.
- The Council did consider land that was not currently in its ownership for the development of new council housing.
- People who needed adaptations were given preference for properties that had already been adapted.

RESOLVED – That the report and discussion be noted.

Draft minutes to be approved at the meeting
to be held on Monday, 2nd December, 2019

25 Outer South Community Committee - Update Report

The report of the Head of Stronger Communities brought Members' attention to an update of work which the Communities Team is engaged in based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

It also provided regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

A copy of the Outer South Community Committee newsletter was appended to the report.

Kimberly Frangos, Localities Officer presented the report.

The following was discussed:

- Inspector Lucy Leadbeater gave the Committee an update on crime issues in the Outer South Area. Issues highlighted included the following:
 - An arrest had been made following recent burglaries.
 - Travellers illegally camped at a site near Oulton Hall.
 - PCSO engagement in the area.
 - There had been an increase in anti-social behaviour over the school holidays.
 - Planning work with the Youth Service and Fire Service prior to bonfire night.
- Children and Families – The Youth Summit would be held at Morley Town Hall on 21 November 2019. It was requested that transport be provided for young people from Rothwell, Ardsley and Robin Hood.
- Environment – An environment strategy for Outer South Leeds was being developed.
- Updates from Housing and the Housing Advisory Panel.
- Compassionate City Awards
- Social Media Update.

RESOLVED – That the report be noted.

26 Outer South Community Committee - Forward Plan

The report of the Head of Stronger Communities introduced the Outer South Community Committee Forward Plan for 2019/20. It detailed the Community Committee meeting dates and set out workshop themes as well as providing an update on engagement with local communities.

It also highlighted the role of the Community Committee Champions and the work of the Community Committee in relation to the Council's Constitution and associated delegations which are managed through its sub group structure.

RESOLVED – That the Outer South Community Committee Forward Plan be noted.

27 Date and Time of Next Meeting

Monday, 2 December 2019 at 4.00 p.m.



Report of: John Woolmer, Deputy Chief Officer, Communities & Environment

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: John Woolmer (john.woolmer@leeds.gov.uk)

Date: November/December 2019 **To Note/Comment**

Waste Management Services – Update on the Refuse Service Review and National Waste Strategy implications for Leeds

Purpose of report

1. This report provides an update to the Community Committee on progress with the review of the Refuse Service in Leeds;
2. The report also takes the opportunity to provide a brief update the development of a new National Resources and Waste Strategy and how that relates to Leeds.

Main issues

Refuse Service Review

(a) Background

3. The overall objective of the review is to update and where necessary redesign the current household kerbside collection service so it is better placed to meet the challenges of a growing and evolving city/population.
4. The review is being undertaken within the context of significant housing/population growth citywide since the current routes were designed nearly 10 years ago, and the further growth planned in the city for the next 10 years. In addition, the national Resources and Waste Strategy, still in formal consultation stages following publication in December 2018, talks about significant changes to be made in 2023. For example, the

Strategy sets out Government commitments to fully fund kerbside collection of food waste, as well as a national deposit return scheme for plastic and glass bottles by 2023.

5. We therefore need a service in Leeds that is not only future proofed for the forecast growth, but in the best position possible to evolve our recycling offer to residents in a way that complements how consumers, producers and the retail sector also change habits, materials and recycling offers.
6. In addition to “looking forward” there is also a recognition the service needs to better respond to existing localised challenges. The city has large areas of terrace housing with very little off road parking, transient populations (including a large student population), multi-occupancy housing, high/low rise accommodation and city centre living. There are often significant practical issues for both the service and the customer.
7. The review is therefore not just a technical exercise of redesigning routes, but one that also looks at processes that support the operational work, how we better support and involve staff, our interaction with and accountability to the residents of Leeds and how we can get more recycling out of our existing kerbside infrastructure.
8. A Terms of Reference (ToR) for the review was developed in conjunction with the two main Trade Unions representing the workforce (GMB and Unison). The ToR set out set 14 clear joint objectives to deliver on (see Appendix A).
9. The initial intention was to complete the review by late 2019, with a desire to agree and implement elements during that period where sufficient progress is made and determine an implementation timescale for the remaining elements.
10. This progress report reflects on what has been achieved with the review to date, the timescale for the review to be completed and likely implementation timescales of remaining key elements.

(b) Progress to date

11. Significant progress has been made on each of the stated objectives of the Review. Both in terms of actions and agreement as to what the way forward/solutions are.
12. The initial phase of the review was to work through each agreed objective and develop/agree key principles and actions that if developed and put in place would deliver those objectives, a full list of these is provided in Appendix B.
13. The most significant principles/priorities for action agreed at this stage were:
 - ✓ agreement on how routes should be redesigned from scratch, and the key factors that need building in (e.g. new builds); with a key outcome being more effective and efficient use of the resources and staff feeling service finish times across crews are fair/equal;

- ✓ move to the core routes designed around 10 areas of the city, coterminous with Community Committees and to help embed more local working/pride between crews (and other relevant services such as Cleaner Neighbourhood Teams) in those areas;
- ✓ more bespoke solutions to be worked up for the city centre, high rise and areas of high population density/transiency;
- ✓ reducing the amount of missed scheduled bin collections through tacking causes of access problems – for example more yellow lines to reduce vehicle blockages, and smaller wagons where street designs and swathes of terrace housing without drives necessitate;
- ✓ the agreement that the daily use of in-cab technology is key to achieving many of the joint objectives and in empowering crews to do the job effectively;
- ✓ agreement on the importance of the proposed Crew Chargehand role and need to support staff in their successful development into that role;

14. The headline principle that perhaps will interest the Committee the most is that all routes covering the whole city will be redesigned for all waste streams, and the new routes will be designed as much as possible to be coterminous with the Community Committees.

15. This is seen as a key development so as to:

- Improve the accountability of the service
- Improve operational links/relationships with other localised services, such as Cleaner Neighbourhood Teams
- Improve connectivity and relationships with Councillors and local initiatives/people that have a shared desire to see improvements in recycling rates and tackle localised issues that affect the reliability of collections.
- Support crews to feel part of a local team

16. The technical work underpinning the route redesign element of the review has taken much longer than originally planned, mainly due to the ambitious scope of the project, including designing around Community Committee boundaries, specialist areas and factoring in new builds/developments.

17. However, in the meantime progress has been made on many of the objectives. The most significant being:

(a) Introduction of a new Crew Chargehand role to the service

In late spring/early summer consultation took place with Trade Unions and staff to agree and introduce this new role for every crew/vehicle. The recruitment has been successfully completed – with 98% of posts filled from existing Drivers. A training/development programme is currently being delivered. The new role includes responsibilities to:

- *lead on understanding and following the collection route/tasks assigned for each day's work and ensure completion to level of quality required – for example that assisted collections/wheel-outs are completed, access problems are safely overcome where possible and empty bins are returned in a safe and neat position;*
- *be responsible for ensuring the main in-cab recording system (currently Bartec) is operational at all times and where it is not that is reported immediately;*
- *be responsible for ensuring accurate input/recording of all necessary information on the in-cab system is being done; for example crew check-ins, missed collections and the reasons for the non-collection, damaged bins etc.*

(b) Effective use of in-cab technology

Historically when this task was divided amongst the crew, in-cab technology usage was as low as 10%. We are still in the early stages of training all our newly recruited Crew Chargehands; however effective in-cab usage (i.e. not just switching it on, but using it to properly record misses etc.) is already over 60% and producing good information that is helping us improve how we deliver the service. This level of in-cab technology use is consistently higher than we have ever achieved in the past, and will improve further as we complete the Crew Chargehand training programme currently underway, as well as deal with the hardware and software issues now being identified.

(c) End of Day (EOD) Reports

The two main areas for improvement were identified as reliability and quality of information provided. The reliability of information (which is mainly reassurance that the streets that crews have been unable to collect bins from that day are actually included on the report) has seen improvement over the last 2/3 months as Crew Chargehands get used to their role and as the use of in-cab technology grows. Contact from Members pointing out streets that have been reported to them but not on the EOD report has fallen considerably. The report itself has been redesigned and a new, consistent format will be used from December. This will include the “carry forward” of any recoveries not made from the previous day's report. In addition, once the necessary IT changes have been made to the in-cab and the case management system, a more useful range of reasons will be provided to explain why a particular street could not be collected that day.

(d) Fleet renewal

The replacement of well over half of the existing fleet (45 Refuse Collection vehicles) is on track to be in place by the end of December 2019 with 7 already delivered and operational. These vehicles will all be Clean Air compliant. The remainder of the fleet will be replaced in 2020 and 2021.

(e) Traffic Regulation Orders

Proposals have been worked up through consultation and involvement of Members and staff and using missed collections analysis. Technical assessments on over 100 sites has been completed by highways colleagues. The relevant Traffic Regulation Order is now ready to present to Executive Board for approval. However, due to the cancellation

of the December meeting due to the General Election, we are now working for this to be presented in January 2020. The intention is for the approval to allow additional locations to be added to the Order without further reference to Executive Board, subject to any necessary local consultation etc.

(f) Proof of concept work for new route coterminosity with Community Committees

Modelling has been completed to test the potential impact of redesigning routes across the city to fit as much as possible with Community Committee boundaries. This indicates that, at least in principle, the concept is workable, “makes sense” operationally and is not likely to add disproportionate cost/inefficiencies.

(g) New Garden Waste Collection routes

The citywide redesign of the garden waste collection routes has now been drafted. The next stage is consultation with staff to reality check the routes, and then with Ward Members to provide opportunity to make suggested collection day changes etc. The current plan is to introduce the new routes/collection days when the service reassumes in March 2020.

(h) Scoping work for “specialist” teams/areas

Route design work has begun to scope what delivery models would be deliverable in the areas where the current model simply cannot work effectively; particularly in large areas of concentrated terraced housing/no driveways, high occupancy/dense population, transient communities and poor recycling.

(c) Next Steps

18. The current expectations are for the following key milestones:

By end of December: half the refuse fleet replaced with new vehicles; garden waste routes ready to consult with Members; new End of Day reports being used; consultation with relevant ward members on “specialist team” models.

By January 2020: training programme of Crew Chargehands complete and 100% use of in-cab technology, approval for new TROs to help improve access.

By March 2020: introduction of new garden waste collection routes; consultation with ward members on draft new black and green bin collection routes, introduction of new routes for black and green bins in the “specialist team” areas.

Late Spring 2020: introduction of new black and green bin collection routes for remainder of the city.

Summer 2020: introduction of public “end of day” style information providing residents with “live” details on problems experienced that day and what the recovery plans are; new citywide depot/HQ operational

National Resources and Waste Strategy and Leeds Waste Strategy

19. The Government published its National Resources and Waste Strategy in December 2018. At the time, the key headlines from the Department for Environment, Food and Rural Affairs (DEFRA) were:
- The introduction of extended producer responsibility (EPR) for packaging so business and industry pay the full net cost of recycling or disposing of their packaging waste.
 - EPR will include a review of producer responsibility schemes for items that can be harder or costly to recycle including cars, electrical goods and batteries. Extending EPR to textiles, fishing gear, tyres, certain materials from construction and demolition and bulky waste such as mattresses, furniture and carpets will also be explored.
 - Mandatory weekly separate collections of food waste for every household, subject to consultation.
 - A Deposit Return Scheme (DRS) will be brought in, subject to consultation, to increase the recycling 'on the go' of single-use drinks containers, including bottles, cans and disposable cups filled at the point of sale.
 - To increase recycling, a consistent set of recyclable materials collected from businesses and households will be instigated on a national basis together with consistent labelling on packaging.
 - Mandatory guarantees and extended warranties on products to encourage manufacturers to design products that last longer and drive up the levels of repair and reuse will be introduced.
 - Annual reporting of food surplus and waste by food businesses will be laid down. If progress is insufficient consultation will start on introducing mandatory targets for food waste prevention.
20. The initial consultation phase concluded in May 2019. DEFRA provided an update in late July which indicated no changes to the principle set out in the Strategy that any required changes to how Councils manage waste will be fully funded. The update stated the elements of the strategy that look to introduce greater producer responsibility for ensuring recyclability of packaging and a Deposit Return Scheme remain key. In July, DEFRA reported that it intends to bring forward fresh consultations on firm plans in early 2020.
21. In the meantime, the Government announced the Environment Bill 2019/20. This bill was due for its second reading towards the end of October 2019, but the dissolution of Parliament prevented that happening. The Bill makes reference to the Office for Environmental Protection's "25 Year Environmental Plan". This plan has a section "Minimising Waste" which includes statements such as: *"We will minimise waste, reuse materials as much as we can and manage materials at the end of their life to minimise the impact on the environment. We will do this by: working towards our ambition of zero avoidable waste by 2050, working to a target of eliminating avoidable plastic waste by end of 2042, meeting all existing waste targets – including those on landfill, reuse and recycling – and developing ambitious new future targets and milestones"*

22. Within the context of this emerging/evolving national strategy, the Waste Strategy for Leeds was approved at the July 2019 Executive Board. Appended to this report is the “plan on a page” summarising the agreed strategic approach (Appendix C).
23. The Council is in positive discussions with DEFRA in relation to the future recycling target for Leeds. There is recognition that the current position is reflective of a national trend, particularly in comparison to other core/large cities. Although it is not anticipated that the measure of success will change in the short term, there is an expectation that new/revised legislation that comes from the National Strategy will reflect both the tonnage based measures of amounts of waste recycled and a measure that recognises the carbon impact of actions taken. That is not yet stated however, and we await further guidance and detail from DEFRA in 2020. It is therefore difficult for the Council to be clear at this moment on what “the future recycling targets as defined by DEFRA” may be.
24. The Leeds Strategy and work being undertaken as part of the refuse service review, is however looking at ensuring we anticipate as much as possible what may be required, and ensure we move forward/improve on existing measures regardless.
25. In the meantime we continue to innovate and introduce new ways for residents to reduce, re-use and recycle, with a focus on supporting people to change habits/behaviours and to move our focus to carbon reduction. Recent examples include:
- ✓ From mid-November, the addition of new materials/items accepted in the green bin for the first time in Leeds (pots, trays, tubs and cartons). Resulting in the vast majority of household plastics now being accepted in Leeds green bins for recycling.
 - ✓ The innovative partnership with the charity Hubbub for the “recycling on the go” initiative in the city centre— with 60 new dedicated bins on the streets and 80 new bins inside places such as shopping centres. In the 8 months of the trial over 65,000 cans, 55,000 bottles and almost 600,000 coffee cups were collected for recycling. To help “mainstream” this initiative, we have now committed to continue to empty and take the bins for recycling as part of our city centre street cleansing offer.
 - ✓ Education/social media campaign to get back to basics with what goes in the green bin; for example clear, pictorial “what goes in your green bin” information on the leaflet that is being sent to all households to inform them of the Christmas collection arrangements/dates this year (attached as Appendix D for information) and the production of a social media friendly animation explaining what happens to green bin contents.
 - ✓ Expansion of bottle and textile banks in Leeds; there are currently 665 LCC bottle banks across the city, capturing around 9,500 tonnes of glass a year for recycling. Ward Councillors are being encouraged to help identify local sites where a new bank would be successful or where existing banks could be more effective. Longer term, the impact of national Deposit Return Scheme proposed in the National Resources and Waste Strategy on the amount of glass that residents would switch to taking to reverse vending or alternative “reimbursement” facilities is of course a consideration; and an example of the difficulty we have currently in predicting, planning for, prioritising and investing in recycling improvements for individual waste streams.
 - ✓ Development of better recycling service offers in areas of traditionally poor recycling; the refuse service review has identified areas such as Harehills, Headingley, Hyde Park, Woodhouse, City Centre and high rise flats as places where recycling rates are low and where a different approach would help residents recycle more.

- ✓ Improvements at Household Recycling and Waste Sites to encourage more recycling and re-use; for example, production of a social media friendly animation showing what can be taken to sites and promoting the re-use of items by charities, improved signage and layouts at sites and work with re-use charity partners to trial the use of volunteers at sites to advise customers/residents.
- ✓ We have begun trials at one of our Household Waste and Recycling sites, Kirkstall, to collect and dispose of polystyrene, crisp packets and coffee cups. If it's viable in terms of markets and cost we will be rolling out to other sites;
- ✓ Two successful bids have been made to the national Distributor Takeback Scheme, amounting to over £124,000 for Leeds. This will enable us to undertake activities and improve facilities to increase the amount of Waste Electric and Electronic Equipment (WEEE) we recycle by 130 tonnes and the amount that is re-used by 40 tonnes. We will be working on "amnesty" in schools, employing more staff at recycling sites, providing funding to our re-use partner charities to help with staffing and PAT testing and increase and improve our WEEE bring banks across the city;
- ✓ Closer working with Community Committees to better support local initiatives/opportunities; the Refuse Service review is looking at how the service can be better designed/structured, both operationally and accountability wise, so as to better link with Community Committees and local opportunities. The current route redesigns are being based on achieving as much coterminosity as possible with Community Committee boundaries. This of course is subject to affordability but is a priority of the review to try and achieve. The service is keen to engage with Community Committees on what local opportunities there are to better support those in the community who champion reduce, re-use and recycle.

26. However, it's worth summarising the key issues that until about which we receive further clarity from DEFRA makes it very difficult for us to make local decisions, at least until further clarity is provided by DEFRA, hopefully in 2020;

- Glass – a key part of the NRWS is to introduce a continental style Deposit Return Scheme (DRS) that would include glass bottles and possibly jars. The reason being to incentivise the public to take their glass back to facilities in shops/supermarkets that would accept the items and refund the customer in the form of a store credit or possibly money. This may take the form a "reverse vending machine" for example. An obvious consequence of a successful introduction of this requirement would be the amount of glass to collect from the kerbside would be far less. Indeed when launching the strategy for consultation, DEFRA said "Similar schemes already operate successfully in other countries – for example, total return rates of drinks containers in Denmark, Finland, Germany, Norway, the Netherlands and Sweden are at 90%, 92%, 98%, 92% and 85% respectively". Yet the NRWS still also talks about glass being on the list of proposed waste streams that Councils may be required to separately collect at the kerbside from 2023 - under the "consistent recycling collections" part of the strategy.
- Food – another key part of the NRWS is to require Councils to offer the kerbside collection of food waste to all residents. The rationale stated by DEFRA is to reduce the amount of food being landfilled and therefore contributing to greenhouse gas effect caused by the methane emissions. In Leeds, of course, any food placed correctly in the black bin goes to the RERF and is burnt to produce power and heating; so no food goes to landfill. In the NRWS it was initially clear that future food

collections should be collected and processed separate from any other waste stream. However, following the consultation period in 2019, DEFRA now indicates that the method of collection of food would be subject to what is “technically, environmentally or economically practicable” (known as the “TEEP” test). This is welcomed as it suggests that we can develop a solution that works the best for Leeds.

- Funding – as part of the NWRS consultation DEFRA stated “the government will ensure that local authorities are resourced to meet new costs arising from this policy”. The extension of a national producer responsibility system which could, for example, include the “world leading new tax” of any packaging that has less than 30% recycled content is a key part of the strategy. The Government states; “the management of packaging waste costs local authorities in the region of £820m per year. The proposals in this consultation mean that the funding to meet these costs will transfer from central government and local taxpayers to businesses”. Much of the cost to Council’s will of course be up-front, infrastructural costs (for example plant, machinery, vehicles). The Government. It is not clear when the clock starts ticking in this respect and DEFRA is yet to provide clarity on that issue. One interpretation is that means anything introduced by Councils after the strategy was approved in December 2018, another is that means once the appropriate legislation is approved, and some interpret as it as from 2023 when the strategy says the bulk of the requirements in the legislation will take effect from. Again, we look forward to further clarity on this in 2020.

Conclusions

27. The review of the Refuse Service is wide ranging and ambitious – demonstrated by the agreed objectives set out in this report. The review is not just about bringing routes up to date and therefore more efficient; but about improvements to accountability, ethos, processes, communication, staff welfare and preparing for challenges to come. The review also seeks to develop solution to parts of the city where the current configuration neither works for the service or the customer.
28. Working collaboratively with Trade Unions, significant progress has been made on a number of key elements of the review. Action has already been undertaken to change roles in crews, improve the use of technology, produce more reliable end of day information, consult and agree a TRO proposal, redesign garden waste routes and
29. The broad ambitions set out in the National Resources and Waste Strategy are welcomed. Clarity about the future legal requirements on Councils and what exactly will be funded and from when is of course critical. It is clear that some of the detail will change as a result of the consultation period. Already for example, there appears to be some change on the food waste proposals.
30. In the meantime, as set out in the Leeds strategy, we will continue to prepare for what we anticipate to be future requirements, work with stakeholders across the city on influencing and supporting behavioral change to how people reduce and manage waste and make further improvements to our existing recycling and re-use offers.

Recommendations

31. The Community Committee is asked to note and comment on the contents of this report and to help promote the reduction, re-use and recycling of waste locally; in particular to consider how best to support local groups wanting to make a difference and change people's behaviours.

Appendix A: Review Objectives

Objective 1: *To make the rounds/routes more fair through the usual finish times of routes being much more equal. This will require us to establish and agree what a reasonable day's work looks like;*

Objective 2: *To add capacity into the rounds to be able to collect from new house builds now and planned in the next few years.*

Objective 3: *To add capacity to cover seasonal peaks in presentation of garden waste;*

Objective 4: *To increase the % bins collected on their due day and where that's not possible, to always recover multiple addresses within 48hrs (so having a clear and achievable solution to addressing how "slippage" is recovered);*

Objective 5: *To establish clearer lines of responsibility within crews for tasks undertaken during the day and how that relates to the role of supervisors/managers. This includes the introduction of a new Crew Chargehand role (see Appendix A for more detail on that proposed role);*

Objective 6: *To be more open and accountable as a service to customers, but at the same time being clearer about what is expected of customers in the presentation of their waste and the limitations of the service we provide;*

Objective 7: *To ensure we can reliably make collections in the more challenging locations and bring different solutions and resources to support collections in these areas;*

Objective 8: *To deal with changed travel patterns as the service moves to the new headquarters/depot from early 2020, including the facilitation of crew pick-ups.*

Objective 9: *To help inform decisions on future fleet requirements – reviewing types & numbers of vehicles needed now and in the future;*

Objective 10: *To ensure we have a reliable electronic record of what's gone on in each round, every day;*

Objective 11: *To build in time for proper staff appraisals and training and development*

Objective 12: *be a basis to build on as different kerbside collections are considered to increase recycling rates;*

Objective 13: *enable implementation of the Council's policies on excess bins, contamination and side waste;*

Objective 14: *ensure enhanced services (e.g. assisted collections/pull outs and medi-waste) are provided where justified.*



Appendix B: Key Principles/Actions developed and agreed

- Citywide route redesign from a blank map;
- Routes designed around 10 operational areas based on Community Committee boundaries;
- Team approach to task and finish, with Crew Chargehands working together, helped by the same black/green waste stream being collected across each area where possible.
- Recently built new homes that are being covered by citywide crews will be designed into new local routes;
- All routes will include “future proofing” for known housing developments planned for the next few years, although the scale of some developments planned in Leeds is such that the new routes required for these may need to be designed and resourced at a later date;
- In the period prior to the additional homes being built, the crew will have a degree of spare capacity which may be used for additional tasks – such as helping do recoveries or assisting with area completion of daily collections;
- There is particular pressure with the degree of existing and forecast city centre (inc South Bank) growth and a dedicated city centre team will be created to have the capacity and resources to meet the specific service challenges. There is a recognition this may need bespoke solutions;
- One, separately managed, garden waste team/service for the city;
- Greater ability/flexibility to “double-up” garden waste routes in time of low presentation;
- Garden waste routes designed on higher average presentation rates than currently, so better able to cope in high demand weeks;
- During exceptional periods of high garden waste presentation an additional vehicle will be crewed-up;
- Explore whether offering a reduced garden waste service throughout winter is needed/feasible/affordable – possibly looking to try it out in a part of the city.
- local solutions to prevent illegally parked cars (e.g. Traffic Regulation Orders/yellow lines);
- the introduction of more, smaller size wagons;
- creating dedicated teams for city centre, high rise and densely populated/housing areas that also have high transiency levels (Harehills, Headingley/Hyde Park/Woodhouse has been identified as the largest areas of);
- introduction of a new Crew Chargehand role on every vehicle;
- ensuring in-cab technology is fit for purpose and being used by crews, overseen by the Crew Chargehand;
- a development programme for new Crew Chargehands;
- better use of in-cab technology used to empower crews to complete tasks and report issues;
- importance of good two-way communication between Team Leader and Crew Chargehand.
- working correctly and used effectively by staff, the use of in-cab technology to report/record issues the crew come across would help empower them to have frustrations such as repeat recycling bin contaminations dealt with.
- all staff need the appropriate training and support;
- the technology needs to be reliable/fit for purpose.
- allowing staff to have dedicated appraisal days is key to ensuring quality discussion;
- opportunities for Loaders to progress within the Council need to be highlighted;
- staff to be encouraged and supported to spend a day working with other services where they feel it would be a good/useful experience for them;

- mainly through the appraisal process, Loaders aspiring to become Team Leaders should be identified and opportunities to shadow Team Leaders (inc. in other services) offered.
- to ensure that we are getting the most out of the available resources/infrastructure to deliver a reliable service for Leeds with a workforce motivated and supported to do the best they can;
- excess bins – to develop a process to initially target and remove excessive black bins which will involve the identification of the bins by crews
- contaminated bins – to develop a process initially targeting green bins that have been contaminated with non-recyclable material. To involve the identification by crews and then an agreed process that makes clear what then happens to the bin, what the message to the resident is, what punitive action is taken and at what stage, and who does each element of this process (including evidence gathering).
- the Medi-waste service should be a priority and the most reliable service we provide;
- assisted wheel-outs should be reliable and the effective use of in-cab technology is key to that;
- there needs to be a better process for crews to report where they believe a change in occupier has taken place at an assisted wheel out address;
- to continue to work closely together following the review to consider what future changes to kerbside recycling requirements will mean and what would work best for Leeds.

This page is intentionally left blank

WASTE STRATEGY FOR LEEDS 2019–2021

Be the best city in the UK

- A world leader in eliminating unnecessary waste and its environmental impact
- Getting the most from our resources to benefit our local economy and communities



Supporting the Best City priorities

Sustainable Infrastructure

- Promoting a more competitive, less wasteful, more resource efficient, low carbon economy
- Strengthening digital and data 'Smart City' infrastructure and increasing digital inclusion

Safe, Strong Communities

- Being responsive to local needs, building thriving, resilient communities



OUTCOMES

- Reduction in the carbon impacts of waste generated
- Reduction in waste volumes generated
- Increase in reuse and recycling, prioritising materials offering the greatest carbon savings
- Heightened public awareness and local community ownership of waste issues, with clear evidence of increased public action and demand for change
- A growing body of businesses and other key organisations in Leeds becoming exemplars of waste reduction, and exercising clear influence for change through their own activities
- Evidence of a growing culture of reuse over disposing and buying new
- Measurable economic benefits within the city, in particular benefiting the economically disadvantaged.



For full Strategy visit www.leeds.gov.uk

#LeedsByExample

This page is intentionally left blank



CHRISTMAS bin collections 22 December – 5 January

If your normal bin day is...

Your Christmas collection days and dates will be...

Monday	Sunday 22 December	Monday 30 December
Tuesday	Monday 23 December	Tuesday 31 December
Wednesday	Tuesday 24 December	Thursday 2 January
Thursday	Friday 27 December	Friday 3 January
Friday	Saturday 28 December	Saturday 4 January
Saturday	Sunday 29 December	Sunday 5 January

Please put your bin out by 7am on your collection day and bring in again as soon as possible after emptying.



Open daily 8am–4pm. Closed Christmas Day, Boxing Day and New Year's Day. Additional waste, recycling and reusable items can be taken to recycling centres.

Myth buster Handy green bin recycling tips:



Remove food waste from packaging or give items a rinse before recycling. Paper and cardboard has to be kept fairly clean and dry to be recycled.



Remove any glittery parts from cards and recycle the rest. If wrapping paper scrunches up it can be recycled.



All your glass bottles and jars can be recycled at one of over 700 glass banks across the city. Don't put glass in your green bin as the fragments spoil paper and cardboard, making it unrecyclable.



Donate any unwanted gifts to charity or drop them off at your local household waste recycling centre.



Black plastic can't be sorted out to be made into something new. Think black plastic = black bin.



Printed on 100% recycled paper.



Download the handy
Leeds Bins app

www.leeds.gov.uk/xmasbins



RecycleForLeeds

RECYCLE

all of us in your

GREEN BIN



Keep me
as a quick
reference for
recycling



Report of: Head of Stronger Communities

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos 07712 217267

Date: 2nd December 2019 For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1st July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019/2020

17. The total revenue budget approved by Executive Board for 2019-2020 was **£124,750.00**. **Table 1** shows a carry forward figure of **£ 84,065.27** which includes underspends from projects completed in 2018-2019. **£ 51,232.68** represents wellbeing allocated to projects in 2018-2019 and not yet completed. The total revenue funding available to the Community Committee for 2019-2020 is therefore **£157,582.59**. A full breakdown of the projects approved or ring-fenced is available on request.
18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.
19. The Community Committee is asked to note that there is currently a remaining balance of **£37,293.16**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2019/2020

	£	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
INCOME: 2019-2020	£124,750.00	£31,187.50	£31,187.50	£31,187.50	£31,187.50
Balance brought forward from previous year	£ 84,065.27	£20,832.69	£21,103.93	£20,185.13	£21,943.52
Less projects brought forward from previous year	£ 51,232.68	£5,770.29	£15,093.46	£15,833.46	£14,535.47
TOTAL AVAILABLE: 2019-2020	£157,582.59	£46,249.90	£37,197.97	£35,539.17	£38,595.55
Area wide ring fenced projects	£				
Small grants	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Community Engagement	£1,500.00	£375.00	£375.00	£375.00	£375.00
Community Skips	£1,500.00	£375.00	£375.00	£375.00	£375.00
Rothwell Celebrations	£8,000.00				£8,000.00
Outer South Christmas Trees and Lights	£16,000.00	£4,000.00	£4,000.00	£4,000.00	£4,000.00
International Day of the Older Person	£2,000.00	£500.00	£500.00	£500.00	£500.00
Youth Summit	£2,000.00	£500.00	£500.00	£500.00	£500.00
Total spend: Area wide ring fenced projects	£36,000.00	£7,000.00	£7,000.00	£7,000.00	£15,000.00

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Money Buddies	£8,865.64	£2,216.41	£2,216.41	£2,216.41	£2,216.41
St George's Parade & Community Event	£1,500.00		£ 750.00	£ 750.00	
Going Places 2019/20	£3,500.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00
OS Garden Maintenance Service	£28,000.00	£7,000.00	£7,000.00	£7,000.00	£7,000.00
Woodlesford Bowling Club – Winter green maintenance	£3,500.00				£3,500.00
Drighlington Summer Gala	£1,972.00		£986.00	£986.00	
Morley Arts Festival Development	£11,000.00		£5,500.00	£5,500.00	
Public Footpath Rothwell No. 36 surface improvement scheme	£1,500.00				£1,500.00
Thorpe, the Great Outdoors.	£868.99	£868.99			
Morley Town Centre Management	£10,000.00		£5,000.00	£5,000.00	
Friday Night Project	£1,919.00	£639.67	£639.67	£639.66	
Digital Access Points in OS Leeds 2020	£4,657.80	£1,164.45	£1,164.45	£1,164.45	£1,164.45
Grand Piano	£1,056.00		£528.00	£528.00	
Women in Sheds	£5,950.00		£2,975.00	£2,975.00	
Totals	£84,289.43	£12,764.52	£27,634.53	£27,634.52	£16,255.86
Total spend: Area wide + ward projects	£120,289.43	£19,764.52	£34,634.53	£34,634.52	£31,255.86
Balance remaining (Total/Per ward)	£37,293.16	£26,485.38	£2,563.44	£904.65	£7,339.69

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

20. There following projects are presented for Members' consideration:

21. Project Title: Period Products

Name of Group or Organisation: Leeds City Council

Total Project Cost: £ 65,000.00

Amount proposed from Wellbeing Funds 2019-2020: £ 2,000.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Project Description: The project aims to see free period products available in all community hubs, libraries & One Stops at 38 locations in total in the city. These will have

'Leeds' own branding and the packaging will include support available to tackle other areas that could affect those living in poverty.

We have been working closely with colleagues in Children's and Families directorate to create a sustainable and cost effective way to eliminate period poverty in Leeds by offering free products to all residents who are experiencing period poverty via schools and hubs/libraries.

Colleagues in Civic Enterprise Leeds are working with us to deliver the products to venues, this will help us ensure products are always available for people to access them when needed. This also eliminates any additional transport costs on the project.

Please note, although there has been discussion from central government to supply all high schools in the country with products, this would not include community hubs. They are also currently planning to deliver their scheme in a way that young people in Leeds have recognised would not be their preferred method.

Our project has spoken to young people to establish how they would feel comfortable accessing period products and they have stated they would like the opportunity to speak to staff in locations to learn about what other support is available to them if they need it.

We would have posters in all community hubs advertising free product is available in reception and staff in the community hubs would be supplied with a badge to wear, that matches the branding of the product, to easily indicate which staff are able to assist with giving out products and having further discussions with people regarding any further support they would need.

The branding was designed by running a competition among young people in the city (under 25), this was then shortlisted by adults and the winner was chosen by a group of young women who work with a local third sector organisation in Leeds. This means the branding was created, chosen and delivered by local young people in Leeds. Our chosen supplier has also offered to professionalise the design for free.

A local tech company based in Leeds has also agreed to work with us to design an app that would be available to help indicate where people can access products and offer other educational services for the app's users.

We will have unbranded product available in hubs from 28th October 2019. Branded product would be available early 2020, date to be confirmed.

The total cost for the project is £65,000, this is funded through a mix of internal and external funding (Wellbeing funding would make up a percentage of this). Each ward would be asked to contribute £500.

Community Committee Priorities:

Health & Wellbeing

Better Lives

Resilient Communities

Child Friendly City

22. Project Title: Litter Bins for Morley

Name of Group or Organisation: Cleaner Neighbourhoods Team

Total Project Cost: £1,680.00

Amount proposed Wellbeing Funds 2019-2020: £1,680.00

Wards covered: Morley North, Morley South

Project Description: Provision of 8 Litter Bins, to be placed at various locations around the Morley area to include (JC Springfield Road and also on Dewsbury Road and Tingley Common). The litter bins will be emptied by the Cleaner Neighbourhoods Team for the foreseeable future.

Community Committee Priorities:

Best City for Communities

- Neighbourhoods in Outer South are clean and attractive
- Have an asset base which is fit for purpose

Delegated Decisions (DDN)

23. Since the last Community Committee on Monday 23rd September 2019, the following projects have been considered and approved by DDN:

- a) Women in Sheds - Groundworks - £5,950.00

Declined Projects

24. Since the last Community Committee on Monday 23rd September 2019, no projects have been declined.

Monitoring Information

25. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

26. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 23rd September 2019:

Rothwell Summer Carnival 2019 - Rothwell & District Carnival Committee

This year's event held on 13th July 2019 built on the successes of previous years events and included:

- The Rothwell Beach and a Petting Farm both free and very popular
- A Climbing Wall and Bungee Trampolines
- Children's Entertainers – a Dash of Wonder
- Circus Skills Entertainers and Instructors
- The Greatest Showman Dancers
- Oulton Pro-Dance Dancers
- Market and Community Stalls
- Fun Fair Rides and Stalls
- Donkey Rides

- A Licensed Bar



Morley Arts Festival 2019 - Morley Arts Festival Committee

Morley Arts Festival has delivered its 14th Festival and has built a reputable positive track record of delivering an outstanding annual Festival.

Historically the Festival is attended by local people of all ages as well as visitors from across the UK.

The Festival has become fully inclusive and caters for all ages and varied interests through a various programme of activity, events, workshops, talks and walks. Morley Arts Festival continues to attract high profile speakers and celebrities as well as other less known artists that undoubtedly attract high numbers of audiences each year.

This year's festival theme was 'Explore', inspired by this year's 50th anniversary of the moon landings. We invited participants to 'explore' all arts and cultural experiences including the written and spoken word, live music, performing arts and theatre, visual arts exploring various materials, community art and more. The program included a number of enticing events and appearances which engaged new and established audiences.

This year's Festival took place 25/09/19 – 12/10/19 at a number of venues across the borough including Morley Town Hall, Woodkirk Academy, Morley Community Hub and Library, St Paul's Church, various business premises within Morley town centre including Cucina Bar and Restaurant, Topsy Cow bar and Artsbloc. Events and activities were scheduled at different times throughout each day and week to attract various audiences.

The Festival is delivered by the Director who is paid sub-contractor on a freelance basis. This year the Director was also tasked with delivering the internationally acclaimed schools programme in addition to the usual programming and directorship of the Festival.

With the support of a voluntary committee of 12, there was also a growing number of opportunities for Festival volunteers to get involved and support festival delivery as ambassadors, event marshalls and stewards.

35 live events were delivered over 18 days: A combination of walks, talks, workshops, theatre productions, comedy evenings, author talks and book signings, family events including Great Literature Bake Off and Mobile Planetarium. Skype and Screen Share were used for the first time this year allowing us use technology to receive a live talk from an author delivered from Southampton University

Approximately 2,500 participants of the Festival of which 600 were young people Further to individual participants the Festival also benefits the wider community by raising aspirations and contributes to the vitality of our town putting Morley on the map as a destination for arts and culture.



Youth Activities Fund Position 2019/2020

27. The total available for spend in the Outer South Community Committee in 2019/20, including carry forward from previous year, was **£91,487.24**.

28. The Community Committee is asked to note that so far, a total of **£62,217.00** has been allocated to projects, as listed in **Table 2**.

TABLE 2: Youth Activities Fund 2019/2020

	Total allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2019/2020	£54,210.00	£14,340.22	£13,250.17	£12,664.71	£13,954.90
Carried forward from previous year	£37,277.24	£7,891.92	£9,831.81	£9,831.81	£9,631.81
Total available (including brought forward balance) for schemes in 2018/2019	£91,487.24	£22,322.04	£23,081.97	£22,496.52	£25,586.71
Schemes approved in previous year to be delivered this year 2018/2019	£31,215.80	£6,466.46	£8,316.44	£8,316.45	£8,116.45
Total available budget for this year 2019/2020	£60,271.44	£15,855.58	£14,765.53	£14,180.07	£15,470.26

Projects 2019/2020	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Breeze Holiday Camps	£1,745.00			£872.50	£872.50
Canvas Club	£1,130.00		£565.00	£565.00	
DAZL	£4,620.00	£1,155.00	£1,155.00	£1,155.00	£1,155.00
Urban Arts Project	£3,920.00	£980.00	£980.00	£980.00	£980.00
Ardsley Reservoir Outdoor Activity Sessions	£1,900.00	£950.00		£950.00	
Little Free Libraries	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
Mini Breeze	£14,400.00	£3,600.00	£3,600.00	£3,600.00	£3,600.00
Scouting For All	£3,582.00	£1,791.00			£1,791.00
West Leeds Activity Centre	£2,900.00	£725.00	£725.00	£725.00	£725.00
Youth Service OS	£20,020.00	£5,005.00	£5,005.00	£5,005.00	£5,005.00
Total spend against projects	£62,217.00	£16,206.00	£14,030.00	£15,852.50	£16,128.50
Remaining balance per ward	£735.53	£0.00	£735.53	£0.00	£0.00

Small Grants Budget 2019/2020

29. At the Community Committee on Monday 23rd September 2019 ward members allocated a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**. It is proposed that the remaining Skips balance of **£128.06** and **£173.30** be moved from the Community Engagement Ringfence to cover the overspend.

TABLE 3: Small Grants 2019/2020

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
Morley's Got Games	LCC Libraries Team	Morley South	£258.94	£104.94
Cherubs Playgroup	St Andrew's Cherubs Playgroup	Morley South	£500.00	£500.00
Kidz 'n' Co	Kidz 'n' Co	All	£1,225.00	£500.00
East Ardsley Beavers	East Ardsley Beavers	Ardsley & Robin Hood	£497.52	£497.52
Social Club Trip	Jubilee and Hardy Court Social Club	Morley South	£500.00	£500.00
OultonFest 2019	Oulton with Woodlesford Sports and Social Club	Rothwell	£500.00	£500.00
PHAB	PHAB	Ardsley & Robin Hood and Morley South	£4,840.00	£198.90
First Steps	Lofthouse 2000 Brass Band	Ardsley & Robin Hood	£ 500.00	£ 500.00
Flambrough North Star & Christmas at Hillstones Harrogate	Morley Saint Peter Luncheon Club	Morley North	£ 1,000.00	£ 1,000.00
Gildersome Christmas Lights	Gildersome Parish Council	Morley North	£ 500.00	£ 500.00
Social Club Trip	Chartist Court Social Club	Morley South	£ 500.00	£ 500.00
Totals			£10,821.46	£5,301.36
Small grant remaining			-£301.36	

Community Skips Budget 2019/2020

30. At the Community Committee on Monday 1st July 2019 ward members allocated a skips budget of **£1,500.00**. Approved community skips detailed in **Table 4**.

TABLE 4: Community Skips 2019/2020

Location of skip	Date	Total amount	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Westwoodside Churwell, near the junction with Woodcross, the nearest post code is LS27 9JY	20/04/2019	£257.82		£257.82		
Westwoodside Churwell, near the junction with Woodcross, the nearest post code is LS27 9JY	01/05/2019	£298.32		298.32		
Pastures in rothwell	03/05/2019	£149.16				£149.16
Gildersome Meeting Hall	06/06/2019	£149.16		£149.16		
Springhead Park	12/07/2019	£149.16			£149.16	
Winthorpe Crescent	20/08/2019	£368.32	£368.32			
Total:		£1,371.94				
Skips remaining balance		£128.06				

Capital Budget 2019/2020

31. The Outer South Community Committee has a capital budget of **£67,137.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2019/2020

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2019	£49,208.00	£10,181.91	£3,720.22	£24,992.80	£10,313.07
Injection April 2019	£15,254.00	£3,813.50	£3,813.50	£3,813.50	£3,813.50
Starting Position 2019-2020	£64,462.00	£13,995.41	£7,533.72	£28,806.30	£14,126.57
Injection November 2019	£3,500.00	£875.00	£875.00	£875.00	£875.00
Total with November Injection 2019-2020	£67,962.00	£14,870.41	£8,408.72	£29,681.30	£15,001.57
Community Noticeboard for West Ardsley	£825.00	£825.00			
Remaining Balance	£67,137.00	£14,045.41	£8,408.72	£29,681.30	£15,001.57

Community Infrastructure Levy (CIL) Budget 2019/2020

32. The Community Committee is asked to note that there is **£37,076.24** total payable to the Outer South Community Committee with **£37,076.24** currently available to spend. The breakdown is as follows Ardsley and Robin Hood, **£35,639.97**, Rothwell, **£1,436.27**.

TABLE 6: CIL 2019/2020

	OS (£)	Ward split	
		Ardsley & Robin Hood	Rothwell
Starting Position 2019-2020	£37,076.24	£35,639.97	£1,436.27
Community Noticeboard for West Ardsley	£825.00	£825.00	
Remaining Balance	£36,251.24	£34,814.97	£1,436.27

Corporate Considerations

Consultation and Engagement

33. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

34. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

35. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

36. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

37. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

38. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

39. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

40. Members are asked to:

- a. To note details of the Wellbeing Budget position (Table 1)
- b. To consider and determine Wellbeing proposals (paragraphs 21 - 22)
- c. To note details of the projects approved via Delegated Decision (paragraph 23)
- d. To note monitoring information of its funded projects (paragraph 26)
- e. To note details of the Youth Activities Fund (YAF) position (Table 2)
- f. To consider and determine top up of the Small Grants Budget (paragraph 29)
- g. To note details of the Community Skips Budget (Table 4)
- h. To note details of the Capital Budget (Table 5)
- i. To note details of the Community Infrastructure Levy Budget (Table 6)



Report of: Head of Stronger Communities

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 2nd December 2019

To note

Outer South Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Councillor Wyn Kidger

3. The Children and families sub group met on 16th September 2019 which was a professionals meeting. Every other Children and Families sub group meeting takes place with Children and Young People in attendance and is co-chaired by a young person. Planning for the Youth Summit took place at this meeting as well as preliminary conversations about running an Outer South Fostering day.
4. The Outer South Youth Summit was held at Morley Town Hall on **Thursday 21st November 2019**. We are delighted that 17 schools from the area planned to attend the event. The day consisted of Democracy and Climate Control Workshop, Carousel

of Activities including: Question time Lord Mayor, Town Mayor Visit, Heritage Tour, Lunch and YAF Consultation Workshop.

Environment: Councillor Carmel Harrison

5. The planned climate control workshop was postponed as we received a request for more localised information. A planning meeting is being scheduled to relook at what will be delivered at the Outer South Climate Control workshop and dates will be circulated as soon as they are confirmed.
6. In January the Environmental Champion will be contacting all the schools in the Outer South to propose that school adopt a walk to school day every week and to promote planting programmes within schools and there local area.

Community Safety: Councillor Andrew Hutchison

7. Community Safety Forum

Following a conversation and planning meeting with the Outer South Community Safety Champion. The first Outer South Community Safety Forum happened in Drighlington on Monday 28th October at Drighlington Methodist Church on King Street. This was chaired by the Outer South Community Committee Safety Champion and involved key partners from the police, ASB team and a third sector organisation Life Experience that delivers workshops and advise on Knife crime. This was the first of a quarterly programme that we are going to delivery across the 4 wards of Outer South and is going to be themed around the communities need at the time of the meeting.

As the first one was in Drighlington and they had just had a number of knife crime incidents that had resulted in arrests addressed by the police and it was just before bonfire night. So our 2 main topics were a workshop and questions on knife crime and community safety over the bonfire period with questions and an open forum at the end that all partners agreed to. Over 30 residents attended including the family of the young person who had been stab. The forum was delivered it in a way that was proactive and said the incidents were addressed and that knife crime wasn't a big issue in the area or on the rise we just wanted to give practical advice and information on that and bonfire safety and the residents left commenting that the session had been really useful and that they felt reassured. The mother of the child that had been stabbed thanked us for the meeting and information and said that she felt reassured at what she had heard was going on as she had not received this information from her police contact.

8. Anti-Social Behaviour Update

Ardsley and Robin Hood

- Granted an extension to a Suspended Possession Order and received an undertaking at court regarding drug use and noise nuisance

Morley North

- Prosecution brought for breach of an injunction in place to protect council staff and contractors

Morley South

- Noise abatement notice served for loud music

Rothwell

- Possession case in court for drug dealing from a council property

OPENED / CLOSED July 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	167	72	239	
LASBT South	154	59	213	55
LASBT West	139	48	187	
Grand Total	460	179	639	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	10	3	13
Morley North	9	3	12
Morley South	14	8	22
Rothwell	7	1	8
Outer South Total	40	15	55

OPENED / CLOSED August 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	168	60	228	
LASBT South	163	41	204	54
LASBT West	170	48	218	
Grand Total	501	149	650	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	12	1	13
Morley North	6	6	12
Morley South	15	4	19
Rothwell	8	2	10
Outer South Total	41	13	54

OPENED / CLOSED September 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	176	41	217	
LASBT South	150	46	196	52
LASBT West	170	62	232	
Grand Total	496	149	645	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	7	7	14
Morley North	6	2	8
Morley South	14	6	20
Rothwell	7	3	10
Outer South Total	34	18	52

9. Police Update

Serious acquisitive crime (SAC crime):

Robbery – 3.

1 x happened on 23/10/2019 at Thirlmere Drive, Tingley and 3 x suspects were arrested, the stolen vehicle recovered and there is forensic work ongoing. Evening offence.

Another at Moorland Avenue, Gildersome where a vehicle is stolen with keys and as the suspect drives away catches the victim with the car door. No serious injuries and enqs ongoing. Daytime on 23/10/19.

1 x also happened at Springhead Park at Rothwell Park where a 9 year old male victim was hit as youths tried to steal his scooter, but an adult intervened and they made off empty handed. There are two 13 year old suspects named which police are seeking.

Burglary Dwellings – 38.

They break down as follows:-

Ward 25 – Drighlington, Gildersome and Churwell – 12. A mixture of MOs and all times of day. No trends.

Ward 26 – Morley – 12. These are mainly centred on the Bird Estate, Glen Estate and Wide Lane. They are mostly Day time offences and we have seen a sharp increase since the Darker nights started. The main common MO is to smash a window in a patio door, or less commonly, insert a jemmy into a window. The main items that are taken are jewellery and other items that can be carried on foot easily. On some occasions victims have burglar alarms which they have not set. Or they have left items on view near to patio/conservatory windows and doors and so are easily accessible to thieves.

Ward 3 – Tingley/Ardsley/Thorpe/Lofthouse – 8. Mostly overnight, but a couple in the day time. Lock snapping is the most common MO overnight. One of these burglaries was a sneak in where the door was left unlocked and could have been prevented with a bit of care.

Ward 29 – Rothwell, Woodlesford and Oulton – 5. Mostly in Rothwell, with only 2 in Woodlesford and none in Oulton. The Rothwell ones are mainly daytime offences. 1 of those was a shed. A mix of MOs of forced panels in doors, attack door lock.

Following a burglary in Morley an 18 year old male and 16 year old male have been arrested and charged with this offence. The 18 year old has been remanded into custody awaiting trial.

Vehicle Crime – 46 Thefts from Motor Vehicles and 11 Thefts of Motor Vehicles.

This would appear to be the most prevalent crime type at the moment. Most offences are focused in the Morley and Churwell and Tingley/Ardsley areas and are

mostly in the early hours after 1am. This is often when the NPTs have gone off duty and Response teams are focused on managing critical calls.

Actions by Neighbourhood Policing Team:-

- 1) Darker Nights patrols. NPT Officers working over into the early hours for no pay (time back only) to stop check anyone in the area at that time and to attend SAC calls where they can.
- 2) Facebook updates to give CPA to communities.
- 3) Darker nights stalls for CPA and the opportunity to speak directly with an NPT member in local supermarkets and the White Rose Centre. Contact points also being used for this process.
- 4) The arrest of 2 x suspects one a Juvenile and one an adult male for burglaries in the Morley Bird Estate area. Both have been charged. One has pleaded guilty and been found guilty and has been given a youth order. The co-accused has pleaded not guilty to the offence and is awaiting a trial. They are currently on remand awaiting that trial.
- 5) Enhanced H2H and CCTV enqs in response to Burglaries and Robberies. This prompt response to assist our DCT and Patrol colleagues has seen us able to identify and arrest a male for a knife point robbery in Morley earlier this autumn and the suspects for the burglaries at the Bird Estate Morley.
- 6) Targeted patrols and stop checks and searches based on intelligence received.
- 7) There have been Proactive operations to tackle ASB in the Tingley/Ardsley areas through the deployment of Speed gun and officers. Some tickets were given for speeding and other low level traffic offences.
- 8) We as an NPT are conducting in depth research to try and identify who is out of prison, as often at this time of year many inmates are released from prison. Burglars are often lazy offenders who will offend in areas they either know well or where they have offended before. We are trying to marry up previous MOs of offenders and where they are living to where SAC crime is occurring so that we can appropriately target intelligence gathering and disruption of those who we know are not engaging with the offender management process, which is designed to rehabilitate those individuals and reduce or halt their offending. We will take prompt initial actions to disrupt, deter or capture those individuals where we have evidence to do so. We are always looking for ways to make areas less attractive to offend in whether through target hardening, increased patrols in affected areas and crime prevention advice.

Other Safety issues.

There was a potential issue arising with knives being carried by youths in the Drighlington area. Focused and targeted patrols have been conducted which have seen several arrests and convictions for carrying knives have taken place. Those youths are still being targeted for stop search on a regular basis until we are satisfied they are no longer carrying knives. There is an ongoing case of a female youth who was stabbed in the leg in the Drighlington area. The 17 year old suspect is still under investigation and we hope that a charge for GBH will ensue once the enquiries are complete.

In addition to this there has been work ongoing in the local high schools and Drighlington Primary with officers giving inputs on knife crime.

There are future operations planned using knife arches, which we are guarding the details of at this time to protect our tactics and hopefully allow them to be more effective.

There have been shift deviations to officers' shifts over the Bonfire period to have as many officers working as possible during the most demanding periods.

This work is all in addition to the management of some quite complex POPIs and individuals associated with them and the challenging issues they present.

Employment, Skills & Welfare: Councillor Neil Dawson

10. Benefits Claimants Data

Leeds moved onto the full Universal Credit (UC) digital claiming platform on 10th October 2018. This means that new claims by all those who would previously have claimed Jobseeker Allowance (JSA) or Employment Support Allowance (ESA), are now for UC. The Government has now begun a process of transition and migration to complete the roll out of UC for existing claimants, and is expected to take until 2022 to complete.

11. The table below shows the number of people age 16-64 from the Community Committee area claiming benefits:

	JSA Claimants Mar 2019	ESA Claimants Aug 2018	UC Claimants (Not in Employment) Mar 2019
South East	1,785	10,765	3,386
Outer South	330	3,080	749
Ardsley & Robin Hood	70	790	188
Morley North	75	765	179
Morley South	100	880	225
Rothwell	85	645	157

Accessing Services

The table below shows that number of people from the Community Committee area being supported by the Employment and Skills Service:

	Accessing Services Apr – Sep 2019	Into Jobs Apr – Sep 2019	Improved Skills Apr – Sep 2019
South East	3,124	966	1,389
Outer South	456	128	249
Ardsley & Robin Hood	85	18	44
Morley North	107	25	61
Morley South	155	52	88
Rothwell	109	33	56

12. Employment Hub

The Employment Hub is a new ESIF funded three year programme that will provide tailored and comprehensive support into employment or education to all unemployed Leeds residents. A team of over 20 Employment Advisors will deliver the programme providing one to one support for eligible residents. A total of 49 people from the Community Committee area are being supported by this programme, 8 people from the Community Committee area were supported into work.

For further information please visit: <https://leedsemploymenthub.co.uk>

13. Adult Learning

The new academic year for Adult Learning started in September 2019. Courses can develop new skills and build confidence and can lead to a qualification or help people back to work. There are more than 1,200 courses available at around 200 venues with places for over 6,000 adults aged 19 years and above.

All courses are advertised on the Leeds Adult Learning Course Finder:

www.leedsadultlearning.co.uk

14. Young Person's IAG Charter

Leeds Careers Charter aims to raise the bar on careers education, information, advice and guidance (CEIAG) for all young people in the city and bridge the gap between education and employment to support sustained positive outcomes.

Supported by businesses, schools and colleges, the Charter sets out 8 commitments of practical support, which will be offered to inspire young people. This will help them make informed choices and plan their future careers. The recently launched Start in Leeds supports the delivery of the Charter. This online and interactive careers guidance platform provides young people and families with up to-date information about local study and career options and opportunities. The platform also allows young people to build their own digital profile and CV and to search and apply for post-16 full-time education and apprenticeship opportunities.

For further information please visit Leeds Careers Charter:

<https://www.youtube.com/watch?v=yUkO6jOZTqY> or www.startinleeds.com

15. Leeds Apprenticeship Seminars

Week commencing Monday 4th November 2019, six industry led Apprenticeship Seminars, Financial and Professional Services and Law; Health and Care; IT, Digital and Media; Construction and Infrastructure; Public Sector (including uniformed services), Manufacturing and Engineering will be delivered at Leeds Beckett University. The seminars will raise the profile of Apprenticeships within the city to young people and their parents / carers.

For further information please visit: <https://www.eventbrite.co.uk/e/apprenticeship-industry-led-seminars-tickets-63040137749>

16. Recovery College

The Recovery College was launched in Leeds in September. One of over 85 recovery colleges in the UK and even more worldwide, it takes an educational approach to improving mental health and offers information based workshops and training courses that focus on living mentally and physically well. The first prospectus details a range of courses for people to learn about mental health, work out what keeps them well, and find ways to live better. Courses are open to all adults who live, work or study in the city including carers, family, friends and health and care staff too.

Typically, courses are free to attend and provide useful information and tips to make a difference to a person's life, work or study. The uniqueness of the Recovery College is that the offer is completely co designed and delivered by people with lived experience of mental ill health.

The college has a Steering Group and an Operational group to help shape, deliver and monitor the development of the offer and the Service is represented at both these to ensure that the provision is aligned within the city's offer as a whole that we share best practice, experience and knowledge about reaching communities in some of our most disadvantaged communities the college benefits from the existing partnerships that exist within the city and which could support the development of this new provision

For further information please visit: <https://www.leedsandYorkpft.nhs.uk/advice-support/leeds-recovery-college/.nhs.uk/leeds>

Health and Wellbeing & Adult Social Care: Councillor Judith Elliott

17. The Outer South Older Person's Sub Group met on Monday 25th November 2019.

18. The 4 International Day of Older Persons Events went really well. Friday 4th October 2019 at Blackburn Hall in Rothwell, and Friday 18th October 2019 at Lofthouse Methodist Church, Rothwell live at home scheme hosted an intergenerational indoor sports day with refreshment. Wednesday 23rd October 2019 at Morley Town Hall, Morley Elderly Action hosted an afternoon tea dance event with a school choir from

Morley Primary, a DJ and bingo and Wednesday 30th October at Ardsley and Tingley Library Morley Elderly Action hosted an information session with refreshments.

19. The Dementia Information Roadshow was at Morley Town Hall from 10am –12.30pm on Friday 29th November 2019. This was an opportunity for people to learn about dementia, how to seek diagnosis and find support to live with dementia. People with lived experience, health professionals, and services in your local area all talked at the roadshow.

Winter Wellbeing

20. Winter Friends

In preparation for the 2019/20 winter and to build on the existing network of Winter Friends in Leeds, we would encourage organisations (staff and volunteers) to become a Winter Friend.

The Winter Friend network has been steadily growing over the past 4 years ensuring that vulnerable residents who are most susceptible to cold weather can increase their resilience.

Winter Friends will understand which evidence based interventions or programmes enable vulnerable people to get the support they may need to increase their winter resilience.

A Winter Friend briefing is now available electronically by visiting the public health resource centre website and searching the “public health priority based training” section the presentation takes around 15 minutes to watch and supporting resources are available to prompt positive conversations

You can also contact the Public Health Resource Centre at phrc@leeds.gov.uk or call 0113 378 6200 to collect resources to support you and vulnerable residents in Leeds this winter.

21. The national Influenza Immunisation Programme 2019/20

Influenza immunisation aims to provide direct protection to those who are at higher risk of influenza associated morbidity and mortality. Vaccination is provided via your GP or participating pharmacies. Please note that the vaccine will be delivered to GPs and pharmacies in phases so please check availability at your preferred immunisation site. In 2019/20, influenza vaccinations will be offered under the NHS programme to the following groups:

- All those aged two and three on 31 August 2019 (date of birth on or after 1 September 2015 and on or before 31 August 2017), in general practice
- Health and Social care workers including hospice workers
- All primary school-aged children (date of birth on or after 1 September 2008 and on or before 31 August 2015), in the school-based programme
- Six months to less than 65 years of age, clinicians should offer immunisation, based on individual assessment, to clinically vulnerable individuals such as those with:

- chronic (long-term) respiratory disease, such as severe asthma, chronic obstructive pulmonary disease (COPD) or bronchitis
- chronic heart disease, such as heart failure
- chronic kidney disease at stage three, four or five
- chronic liver disease
- chronic neurological disease, such as Parkinson's disease or motor neurone disease, or learning disability
- diabetes
- splenic dysfunction or asplenia
- a weakened immune system due to disease (such as HIV/AIDS) or treatment (such as cancer treatment)
- morbidly obese (defined as BMI of 40 and above)
- pregnant women (including those women who become pregnant during the flu season)
- 65 years or over (including those becoming age 65 years by 31 March 2020)
- People living in long-stay residential care homes or other long-stay care facilities where rapid spread is likely to follow introduction of infection and cause high morbidity and mortality. This does not include, for instance, prisons, young Offender institutions, university halls of residence, or boarding schools (except if children in boarding school are of primary school age)
- Those who are in receipt of a carer's allowance, or who are the main carer of an older or disabled person whose welfare may be at risk if the carer falls ill
- Household contacts of immunocompromised individuals, specifically individuals who expect to share living accommodation on most days over the winter and, therefore, for whom continuing close contact is unavoidable.

22. The list above is not exhaustive, and the healthcare professional should apply clinical judgement to take into account the risk of influenza exacerbating any underlying disease that a patient may have, as well as the risk of serious illness from influenza itself. Influenza vaccine should be offered in such cases, and will be reimbursed, even if the individual is not in the clinical risk groups specified above.

GPs must actively invite 100% of eligible individuals (e.g. by letter, email, phone call, text) and ensure uptake is as high as possible.

23. **'Stay Well This Winter' Small Grants scheme**

Public Health commissions Leeds Community Foundation to deliver the "Stay Well This Winter" Grants (previously Winter Wellbeing Community Grants). This is the 7th consecutive year the scheme will take place. The grants will support a range of community-based projects in Leeds.

Projects must target vulnerable people who are the most susceptible to the adverse effects of cold and severe weather. These are roughly in line with target groups for vaccinations as described earlier. Projects will take place during the winter of 2019-2020. Successful applicants will be announced early November 2019.

24. Smoke Free Side Lines

The local Football Association have been leading on a smoke free side lines initiative across all West Yorkshire Authorities. Junior Leagues have been informed about the initiative and all have endorsed the approach. The initiative was soft launched in September, at the beginning of the season, with emphasis being put on clubs to inform parents and spectators about the no smoking or vaping policy on the side lines.

Work is ongoing within the Council to look at changing hire agreements for Council facilities to include a no smoking policy thus supporting the initiative.

Financial Inclusion

25. Debt Forum Joint Annual Meeting

On Thursday 10th October the Lord Mayor opened the Leeds Debt Forums' Joint Annual Meeting at St George's Centre, Great George Street. The theme of this year's meeting was 'Protecting the financially vulnerable'. The meeting was been organised in close partnership with the LCC Financial Inclusion Team.

Speakers from Leeds City Council presented the current picture of financial inclusion and financial resilience in Leeds, using findings of research commissioned by LCC from 2004 to 2018 and other information. A speaker from Citizens Advice Leeds reported on the problems of people asking for advice on money and debt. Other debt advice organisations also updated on problems they encounter. Cllr Alice Smart gave an update on the Leeds City Council's approach to tackling Financial Vulnerability.

People in Leeds can access a good range of advice services and projects to help those struggling. A key part of the work of the Debt Forum partners is to signpost these services – to get the word onto the street – and the programme looked at how this can be done more effectively. There were also updates from the Money Buddy Project, the Holiday Hunger programme and the Moneyhacks in Schools project. Discussion groups looked at promotion of Credit Unions for savings and affordable credit, at ways of tackling Food Poverty, Problem Gambling and Poverty and Homelessness.

26. Money Buddies Book

The Money Buddies Story was written by Sylvia Simpson, the Chief Executive of Money Buddies. Dewsbury Road Community Hub, under the umbrella of financial inclusion applied for £5k funding from Stop Loan Sharks UK Proceeds of Crime fund to turn the story into a fully illustrated children's story book. The application was built on the need to educate children from an early age on the importance of looking after their money and also from a financial safeguarding stand point of the dangers of Loan Sharks. The book has been extremely well received and copies will be made available across all Leeds Libraries and also be distributed to Leeds Primary schools at nil cost.

27. SWIFt Service (Supporting Wellbeing and Independence for Frailty)

The SWIFt service will support older people who are living with frailty with complex issues who are often (though not always) socially isolated to improve their wellbeing and independence. The SWIFt service has been running for two years as part of Time to Shine managed by Leeds Older Peoples Forum and funded by Big Lottery to tackle loneliness and isolation. To date the model included a citywide service and four locality based services, the existing delivery partners will continue to deliver in their localities with an additional 6 new local care partnership areas (Seacroft, Chapeltown, Burmantofts and Richmond Hill, Armley, Beeston and Garforth/Kippax/Rothwell) defined by having the greatest need in terms of moderate and severe frailty and deprivation. Delivered by the third sector and funded through IBCF/Public health, the service will offer;

- Targeted support to older people living with frailty (as per target audiences identified in above section)
- A holistic assessment of what matters to the person living with frailty, which encompasses identifying the individual's strengths and resilience factors. Key to this, is the SWIFt Worker having time to listen to people's stories and to understand their motivations and aspirations.
- A person centred approach which involves working together with the individual to identify ways to address what matters to them and how to build on their strengths. This will result in developing an agreed plan with the individual and supporting them to implement it.
- Practical support to enable the individual to engage with opportunities to improve their health and wellbeing.
- Solutions that will aim to build on the individual's strengths and assets and improve their confidence, self-esteem and resilience.
- Support to ensure that individuals are accessing the support services they require.

28. Period Poverty Briefing Note

Work on developing a sustainable, city wide scheme to tackle period poverty in Leeds has been undertaken over the past 12 months. As a result Executive Board agreed an approach to tackling period poverty in Leeds in December 2018. This work has been developed underneath the city's child poverty work. Period poverty is one area of poverty led social exclusion which has had raised national attention over the last two years Community Committee Chairs have previously discussed this issue in September 2018 as initial discussions on the approach to tackling period poverty were taking place where they indicated financial support for this scheme.

A joint approach between Communities and Environments and Children and Families has been developed that encompasses both supplying products and tackling the stigma around period poverty in schools and community settings. This approach has been developed with children, young people and adults in the city, and shaped by good practice from a range of organisations and will ensure there is one joined up approach across the city. Work to date has included identifying and working with a product supplier for 'Leeds' branded product which could include helplines, websites, information (foodbanks) on packaging

A competition is currently underway to find a winning design for the period products. There is also ongoing discussion with a company that is interested in working in partnership to develop an app. This app will pin point the location of products and help indicate when products are running low. The Leeds specific products will be launched in early 2020, until then Children's and Families have ordered products in plain packaging to be used in schools from September- January and have identified funding to provide these plain products for this period. The intention is that period products that have a Leeds specific design will be available from January 2020. Children's and Families have identified internal funding and secured funding from partners to enable the roll out of the scheme from September 2019.

Also the Government have announced that they are planning to run a 'Period Products' scheme, which will be launched early 2020. This scheme will commission one national provider and fund them to provide sanitary products to all schools and 16- 19 settings. At this stage there is no further information available on how many products will be provided, guidance on how many times a year it will be restocked or details on how long the funding will be available for this scheme. This scheme will not provide period products in community settings. The council scheme will overlap with this national scheme.

Children's and Families have put in an order for unbranded products for the period September to December 2019. The costs of these are: - £0.55 per pack which will supply enough towels for 21,000 packs. So a total order value of £11,550 ex VAT. There are 14 products in each pack. At this stage an order has been made for sanitary pads only as there is a higher cost implication for repackaging the tampons and the lead time for these is slightly more. However, tampons will be available for the branded products. During October to January work will be undertaken to assess the impact of the scheme in community settings including analysis of take up and demand to determine future funding and provision for the roll out of the branded products.

It is proposed that each ward is requested to provide £500 from their Well Being Budgets as a contribution to provide period products with plain packaging from half term in October 2019 to January 2020 for unbranded products and from January 2020 onwards for branded products in community settings.

Community Centres Sub Group: Councillor Bob Gettings

29. The next community centre sub group meeting is scheduled for Tuesday 7th January 2020.

Community Engagement: Social Media and Newsletter

30. The Outer South Community Committee Newsletter will be produced twice a year and the communities' team will circulate the newsletter to their contacts and on social media
31. **Appendix 1**, provides information on posts and details recent social media activity for the Outer South Community Committee Facebook page.

32. As the Outer South newsletter was circulated at the last community committee the next newsletter will be produced for the next community committee in March 2020.

Updates from Key Services

Community Hubs and Libraries Update August to November 2019

33. Rothwell Community Hub and Library

- Baby Week (November) - creative duplo session for under 5s. All tickets were taken (10). They played with the parachute, sang nursery rhymes and played with the duplo then finished the session with a story.
- Lego (September) – always well attended sessions on Saturday's have up to 35 people.
- Witches Tale (October) – ran by the group Wrongsemble very well attended 38 children and 22 adults.
- Spooky Storytime (November) – (also at East Ardsley) very well attended again children engaged in a spooky story time telling and also followed with a craft event afterwards making ghosts etc.
- Jelly Fish Display (November) – Woodlesford Primary Schools Golden Art Group (for children with behavioural difficulties in school) have produced some amazing 3D Jelly Fish which we have been asked to display in the Hub. The children have also written up fun facts about the Jelly Fish to go along with the display.

34. East Ardsley Library

International day of older people- Morley Elderly Action attended EA in October and ran an information event for international day of older people. Morley elderly where letting people know what resources/services are available for older people in the area.

35. Morley Community Hub and Library

- A treasure hunt for the children during the October school holidays which involved children hunting for dragons which had been hidden around the library area. All the completed dragon hunt sheets will be added to a drawer and an overall winner was chosen at random.
- Special themed story time about the space to tie in with the 50 years anniversary of the moon landing. We also had a surprise visit from an alien from another planet who came to listen to the stories.
- Golden Days- Guest speaker Matthew Bellwood came to deliver a talk who is a story teller. He got everyone involved by making figures from plasticine that will be showcased at the end of his tour.
- Meeting arranged with DWP to discuss ways of working together – being able to use our children's library as a place for advisors to meet clients there who are due to come off of income support and start on UC so they are more prepared. This would give the opportunity for children to play and join the library and for the parents to find out about what services they can use here at the hub as well.

- In September Morley Arts Festival was launched at Cine World at the White Rose centre. As a hub we will be selling the tickets for the MAF and also holding 3 events here at the hub as below:-
- Treasures on Tours was an event held at the hub for the Morley Arts Festival – this was very attended and had 15 come along to hear about all the information from books relating to pirates and the sea that dated back to the 17th Century.
- The Mysterious Tale of George Elliot was another Morley Arts Festival event that took place at Morley hub where the performance unmask the woman behind the name George Elliot. 27 people attended this event.
- Paul Nicholl's children's author was yet another really successful Morley Arts Festival event that took place at the hub. Children were invited to come and learn how to develop their creative writing skills by the author.
- We held a Macmillan coffee morning in September which we tied in with our Golden Days group which staff all brought or baked goods for a donation to the charity. We raised a grand total of £109 which we were very proud and a good day was had by all.
- October saw the Launch of our Crafty Café which our Librarian has organised. This was a huge success with over 20 attendees. Cath our Librarian secured a funding bid to buy the materials for the Crafty Café which helps people come out to meet other members of the community and help to prevent social isolation. In addition to this it get the minds working and helps people to release their more creative sides. Cath organised for mosaic coasters to be created which were themed on Morley. So the idea was that the mosaic coasters represented something that Morley means to them. So it could be from the Town Hall to the Morrison's supermarket. Once all the coasters are completed the plan is to collect them all together and have them framed and hopefully displayed in a prominent place in the Community Hub for everyone to enjoy.
- Customer Service Excellence Assessment Day – Morley Hub welcomed Susan and Nigel for our first assessment day in our new hub. Management showcased the newly refurbished Hub to our external assessor. Morley Community Hub and Library was the first stop for a busy day for our Senior Managers to show the service we provide across Leeds. Our partner Pathways spoke to the assessor as part of the assessment process. Overall we gained a very successful CSE assessment with some further compliance plus areas.
- Josh Flint came to discuss the importance of Yorkshire Battles from the 7th to the 20th-centuries and how they are represented in the Leeds Libraries collection.
- Luke from Through the Maze came to Morley hub and set up a table with information of how provides information and signposting for adults in Leeds with learning disabilities, family carers and professionals.
- A Witches Tale event was performed at Morley hub in the children's library by Wrongsemble to over a whopping 40 children who attended and really enjoyed taking part in the interactive event.

Housing Leeds

Outer South Housing Advisory Panel (OSHAP)

August, September and October 2019/ 2020 Report for Community Committee

36. TARA activities:

The OS Tenant Engagement Officer (TEO) attended 17 meetings or activities to support TARAs / Community Groups covering public meetings, seeking funding for projects, bid writing or other support including local environmental activities in August, Sept and October. 7 were in Ardsley & Robin Hood (including one AGM and one Annual Support Review - ASR), 6 were in Rothwell (including one AGM and one ASR) 4 were in Morley south and 0 in Morley north wards. Most TARAs do not have public meetings in August.

The TEO continues to work to set up a new TARA in Lofthouse (Ardsley and Robin Hood). Another new TARA is being investigated in Morley north – the initial consultation is yet to be agreed as the geographical area of interest for this potential, new TARA is being considered

37. HAP activities:

At the OS HAP meeting on 24th September 2019 the OS HAP budget was £34,711.91. The Area Housing Manager, the Morley Housing Manager and the Team Leader in Rothwell (in the absence of an appointed Housing Manager) provided up to date information about rent collection, voids, Annual Home Visits performance and environmental activities like clean-ups and walkabouts so panel members are clear about what is happening in their area. They also support all the OS HAP bid processes. The panel were very happy with the performance reports provided.

The TEO is working on 25 bids so far this year. 7 have been funded in full, 2 are in consultation, 8 have been cancelled or projects funded from other budgets (saving the HAP a lot of money – one of these project alone cost nearly £12,000), 8 projects are in the concept stage. Three new bid writing projects are planned and these bids will go onto the OS HAP Tracker if they fulfil the funding criteria.

At the September OS HAP meeting the 5 bids presented totalled £11,521.76 with match funding in place of £107,325.00

These bids were:

OS_02_1920: Improvements to the children's playground at Hembrigg Park (Morley south). A contribution of £5,000 was requested from Parks & Countryside (with £105,000.00 match funding in place) towards a £110,000.00 project to improve the children's play area in line with H&S requirements. The panel funded the bid in full. P& C will carry out any LEDA checks needed and organised the consultations required and share these details with the panel once available.

OS_11_1920: Midland House Cinema Club (Rothwell). This Health and Wellbeing bid was for a contribution of £338.96 towards the costs of a 55" TV/ DVD player, a sound bar, wall brackets and DVDs for a film library. The bid was funded for the full amount requested with £200.00 MICE money in place. This project will support Retirement Life flats and dispersed schemes/ bungalows across Rothwell and also Methy

OS_17_1920: New bench at Church Avenue, (Morley north). This Health and Wellbeing bid requested a contribution of £325.00 towards the cost of a new black, metal powder coated bench in a hilly area of Gildersome where many elderly residents live. This bid was funded in full, with match funding of £325.00 being in place.

OS_19_1920: Digital Inclusion 2019/20 (all 4 wards). This Employment and Skills bid (which could easily cover other OS HAP funding properties too) is for four new digital access points – one in each ward. A 25% contribution towards the costs of the project (£4,657.80) was funded in full with another 25% towards the costs being in place from Wellbeing Fund. Unfortunately, funding for the remaining 50% (£9,305.66) from the Lowell Fund was unsuccessful. The panel wanted more details from Get Technology Together (GTT) about why the 50% match funding wasn't approved and the impact of a reduced funding pot on the project e.g. a flexible approach to organising this digital project with fewer venues for the digital access points / fewer sessions over less time or a combination of these approaches. GTT members will attend the next OS HAP meeting on 26th Nov. 2019

OS_23_1920: Two new benches at Temple Lawn (Rothwell). This Health and Wellbeing bid was for a new bench in the garden at Temple Lawn Retirement Life Community Centre to support residents of all ages to enjoy the outdoor garden space and the encourage outdoor interaction, especially to address social isolation. The panel funded this bid for the full £1,000 requested. Unfortunately the other £1,000.00 was not available due to other projects having precedence from the Housing Office's environmental budget

OS HAP budget at the end of the 24th Sept. OS HAP meeting was: £23,190.15

Collaborative working with the Community Committee continues to be an important objective for the OS HAP. This partnership works well in practice, ensuring tenants and residents benefit from this approach whilst making best use of available funds. The OS HAP and Community Committee look for best value for money as using money wisely remains important to benefit all OS communities.

38. Community Payback Update: Analysis of costs to date

It is good to report that several venues have been identified for Community Payback teams to have breaks when they carry out referrals in outer south communities. More are being sought.

HAP	Number of referrals	Open	Complete	Started	Cancelled	Total contribution to date:	Total number of team days	Overall Return on Investment	% RoI	entitled days	Outstanding
Inner East	41	28	11	1	1	£ 10,369.25	28.5	£9,216.90	88.9%	32	4
Inner North East	42	25	12	2	1	£ 6,836.57	24	£7,761.60	113.5%	21	-3
Inner North West	13	8	4	0	0	£ 9,489.20	11.5	£3,719.10	39.2%	29	18
Inner South	45	26	12	4	0	£ 9,822.26	27.5	£8,893.50	90.5%	30	3
Inner West	37	25	9	2	0	£ 9,058.09	39.5	£12,774.30	141.0%	28	-11
Outer East	52	30	14	1	1	£ 8,016.65	29	£9,378.60	117.0%	25	-4
Outer North East	28	21	5	1	0	£ 6,250.76	14	£4,527.60	72.4%	19	5
Outer North West	12	2	6	1	0	£ 7,313.34	8	£2,587.20	35.4%	23	15
Outer South	21	12	8	0	0	£ 7,791.79	12	£3,880.80	49.8%	24	12
Outer South East	20	15	4	1	0	£ 8,852.68	10	£3,234.00	36.5%	27	17
Outer West	5	5	0	0	0	£ 8,450.31	0	£0.00	0.0%	26	26
Total:	316	197	85	13	3	£ 92,250.90	204	£65,973.60	71.5%	285	81.3
Minimum target						£ 148,440.60	459		44.4%		

19/20 ROI costs based on minimum wage £7.70 (21 - 24 year olds) with an average of 7 team members working 6 hr days (=£323.40 per day)

Community Payback update: part 2: Ward Analysis of Referrals

Ward	HAP	Number of referrals	Open	Complete	Started	Cancelled	Days' Work
Burmantofts & Richmond Hill	IE	10	6	2	1	1	7
Gipton & Harehills	IE	27	19	8	0	0	18.5
Chapel Allerton	INE	15	12	2	0	0	3
Moortown	INE	18	8	7	1	1	14.5
Roundhay	INE	9	6	2	1	0	5.5
Headingley & Hyde Park	INW	2	0	0	0	0	0
Little London & Woodhouse	INW	3	2	0	0	0	0
Weetwood	INW	7	5	1	0	0	2
Beeston & Holbeck	IS	7	4	3	0	0	5.5
Middleton Park	IS	19	13	2	2	0	13
Riverside & Hunslet	IS	0	0	0	0	0	0
Armley	IW	6	4	2	0	0	15
Bramley & Stanningley	IW	10	3	5	1	0	13.5
Kirkstall	IW	22	18	3	1	0	12
Killingbeck & Seacroft	OE	54	32	14	1	1	29
Alwoodley	ONE	16	11	4	1	0	13.5
Harewood	ONE	2	1	0	0	0	0
Wetherby	ONE	9	8	1	0	0	0.5
Adel & Wharfedale	ONW	5	0	0	1	0	6
Guiseley & Rawdon	ONW	3	1	2	0	0	1
Horsforth	ONW	1	0	0	0	0	0
Otley & Yeadon	ONW	3	1	2	0	0	1
Ardsley & Robin Hood	OS	4	2	1	0	0	2
Morley North	OS	3	3	0	0	0	0
Morley South	OS	8	4	3	0	0	4.5

Rothwell	OS	5	2	3	0	0	4.5
Crossgates & Whinmoor	OSE	3	1	2	0	0	6
Garforth & Swillington	OSE	8	7	1	0	0	2
Kippax & Methley	OSE	6	4	2	0	0	3
Temple Newsam	OSE	5	4	0	1	0	0
Calverley & Farsley	OW	1	1	0	0	0	0
Farnley & Wortley	OW	3	3	0	0	0	0
Pudsey	OW	1	1	0	0	0	0
Totals		295	186	72	11	3	182.5

Corporate Considerations

Consultation and Engagement

39. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

40. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Policies and City Priorities

41. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

42. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

43. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

44. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

45. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

46. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

47. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer South Community Committee

FACEBOOK highlights

6th September 2019 - 21st November 2019

Appendix 1

Since 6th September 2019 the Outer South Community Committee Facebook page has gained: **14 new page 'likes'** (and currently has) **875 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 6th September 2019 the posting regarding Leeds Parks Fund:

- has been shared 6 times
- has reached a total of 2,685 people

The following are screenshots of the most popular three posts since the 6th September 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – 2,685 people had this post delivered to them and it had **286** post clicks, with **21** likes, comments and shares.

Leeds City Council Outer South Community Committee

Published by Kimberly Frangos Lcc [?] · 18 September ·

Good morning

Please see the attached information about the **Leeds Parks Fund**. The deadline for applications is 8th October 2019.

Here is a link for information on how to apply for this funding:
<https://leedsccf.org.uk/leeds-parks-fund-grants>

Examples of public access green spaces

Public parks	Greenways and footways
Woodlands	Public playgrounds
Village greens	Countryside parks
Recreation areas	Urban parks and footways
Sports fields and facilities	Recreation grounds

Types of activities that can be funded

The examples below are not definitive and we look forward to hearing your own ideas

Theme	Examples of what might be funded
A Welcoming Place	• The design and creation of attractive outdoor (informative) notice boards or signs that involve the local community • Community events • Making the environment more attractive by sowing a wildflower meadow or planting bulbs • Improvements to park facilities such as benches, play equipment, sports facilities, wildlife areas, tree canopies etc. • Access improvements, including paths, entrances for walkers, people with disabilities, cyclists etc.
Healthy, Safe and Secure	• Improving and promoting healthy walking routes e.g. by repairing a footpath or installing new lighting • Installing outdoor gym equipment • Developing or improving sports facilities, such as tennis courts, football pitches and bowling greens
Well-maintained and Clean	• Community groups to stop local littering or dog fouling • Community events such as tree planting, painting, cleaning structures in parks from benches to railings
Sustainable	• Tree planting or orchard growing projects • Improving recycling facilities at a park • Food observation schemes
Conservation and Heritage	• Restoration and care of historic features, such as footpaths, handrails, headstones or carvings • Restoring wildlife or creating a wildlife survey • Creating and preserving natural habitats, such as wildflower meadows, ponds, woodlands and hedgerows

How do you apply for a grant?

To apply, you need to complete an online application form using the link at the end of this document. You will also need to submit a copy of the organisation's governing documents, a copy of your most recent annual accounts, and a list of names of your management committee/board.

Performance for your post

2,685 People Reached

21 Likes, Comments & Shares

9 Likes
2 On Post
7 On Shares

6 Comments
0 On Post
6 On Shares

6 Shares
6 On Post
0 On Shares

286 Post Clicks

124 Photo views
4 Link clicks
158 Other Clicks

NEGATIVE FEEDBACK

5 Hide post
0 Hide
0 Report as spam
0 Unfollow

Reported stats may be delayed from what you see

Top post!!

2nd Place – Young People Activity Day Summer 2019

2,019 people had this post delivered, with 36 post clicks with 49 reactions, comments & shares.

2nd most popular post


Leeds City Council Outer South Community Committee
Published by Kimberly Frangos Lcc [?] · 13 September ·



Young People Activity Day Summer 2019
FREE ACTIVITIES
Maid Marion Orchard
Opposite Post Office, Copley Lane, Robin Hood, WF3 3AA
Saturday 21st September 2019
12.00 to 3.00pm
REFRESHMENTS

Supported by your Local Ward Councillors & Robin Hood Residents Association

Get more likes, comments and shares
 Boost this post for £10 to reach up to 2,000 people.

2,019
People reached

85
Engagements

Boost Post

Performance for your post

2,019 People Reached

49 Reactions, comments & shares

31 Like	4 On post	27 On shares
1 Angry	0 On post	1 On shares
2 Comments	0 On Post	2 On Shares
15 Shares	15 On Post	0 On Shares

36 Post Clicks

15 Photo views	0 Link clicks	21 Other Clicks
--------------------------	-------------------------	---------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

3rd Place – East Ardsley International Day of the Older Person

702 people had this post delivered to them. There were 10 post clicks and 20 reactions, comments and shares


Leeds City Council Outer South Community Committee
Published by Kimberly Frangos Lcc [?] · 22 October at 13:39 ·

You are invited to Morley Elderly Action's
"East Ardsley International Day Of The Older Person"
 event at the East Ardsley Library on
Wednesday 30th October 2019, 1pm - 3pm.
 Why not come along and see what we can do for you!

Refreshments available.



Get more likes, comments and shares
 Boost this post for £10 to reach up to 2,000 people.

702
People reached

30
Engagements

Boost Post

Performance for your post

702 People Reached

20 Reactions, comments & shares

9 Like	1 On post	8 On shares
1 Love	0 On post	1 On shares
0 Comments	0 On Post	0 On Shares
10 Shares	10 On Post	0 On Shares

10 Post Clicks

5 Photo views	0 Link clicks	5 Other Clicks
-------------------------	-------------------------	--------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

3rd most popular post

Northfield Community Centre, 2 Northfield Place, Rothwell, Leeds, LS26 0SL



This page is intentionally left blank